



**NEWHALL SCHOOL DISTRICT  
 Regular Meeting of the Governing Board  
 April 14, 2020  
 6:00 P.M. Closed Executive Session  
 7:00 P.M. Regular Public Session**

**MINUTES**

The Regular meeting of the Governing Board was called to order at 6:02 P.M. by Board President Solomon. All Cabinet and Board members attended the meeting via Zoom teleconference due to the County’s restriction to limit contact between individuals not living in the same household.

Board Members present: Rose, Smith, Solomon, Talley and Walters

Cabinet Members present: Jamison, Morse, Pelzel and Persaud

There were no public comments on Closed Session items.

Adjourned to Closed Session at 6:04 P.M.

Pursuant to Government Code section 54957: Public Employee – possible employment/discipline/dismissal/release of an employee

Pursuant to Government Code section 54957.6: Labor Negotiations – Negotiator for the District: Dr. Michelle Morse, Assistant Superintendent of Human Resources

Pursuant to Government Code section 54956.9: Potential Litigation – Case #18/19-04

Conference with legal counsel: Anticipated litigation : Government Code sections 54954.5 (c) & 54956.9 (d)(2) & (e)(1): one possible case #19/20-02

Board members returned to Public Session at 7:04 P.M.

The Board President announced that no action was taken in Closed Session.

Assistant Superintendent of Business Services Deo Persaud led the Pledge of Allegiance **PLEDGE**

Approved Agenda **AGENDA**

M/S/C – (Walters/Talley)

Vote: 4-0-1

Roll call vote:

Walters – Aye

Rose – Aye

Talley - Aye

Solomon – Aye

Smith – no vote; Mr. Smith had issues with audio during this portion of the meeting

Approved the Minutes of the Regular Meeting of March 24, 2020 **MINUTES**

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:  
Rose – Aye  
Talley – Aye  
Smith – Aye  
Walters – Aye  
Solomon - Aye

Approved the Minutes of the Special Board Meeting of April 2, 2020 with corrections requested by Board members

M/S/C – (Walters/Talley)

Vote: 5-0

Roll call vote:  
Walters – Aye  
Smith – Aye  
Talley – Aye  
Rose – Aye  
Solomon – Aye

**ANNOUNCEMENTS AND COMMENTS**

- Board members acknowledged the SCV Food Services Agency “School Day Café” for a wonderful job with providing daily meals to students. Beginning Monday, April 20<sup>th</sup>, 3 meals will be provided daily to any child under 18 years of age;
- Board members thanked all District staff for the implementation of the Distance Learning Program.

**ANNOUNCEMENTS**

**PUBLIC COMMENTS**

None

**PUBLIC COMMENTS**

**CORRESPONDENCE**

None

**CORRESPONDENCE**

**PUBLIC INTEREST**

None

**PUBLIC INTEREST**

**CONSENT CALENDAR**

**CONSENT CALENDAR**

**Business Services**

Approved purchase orders through #20-01048; B warrants 20082009 – 20086502; all payroll warrants issued through April 13, 2020; 387.73 substitute days for March 2020.

**B WARRANTS**

Approved Gift Report #19/20-14

**GIFT REPORT**

Approved Salvage Report

**SALVAGE REPORT**

**Human Resources**

Approved Personnel Report #19/20-16

**PERSONNEL REPORT**

Approved Resolution #19/20-24: Leave Bank. Board members thanked all District staff for their generosity.

**RESOLUTION  
#19/20-21: LEAVE  
BANK**

Approved items on the Consent Calendar

M/S/C – (Smith/Walters)

Vote: 5-0

Roll call vote:

Rose - Aye

Talley – Aye

Smith – Aye

Walters - Aye

Solomon – Aye

*Information concerning the Consent Items listed above has been forwarded to each Board Member prior to this meeting for their study. Unless a Board Member has a question concerning a particular item and asks it to be withdrawn from the Consent Calendar, the items are approved at one time by the Governing Board. The action by the Board in approving Consent Items is detailed in individual backup documents.*

**STAFF  
REPORTS**

**Curriculum/Instructional Services**

Assistant Superintendent of Instructional Services Dee Jamison thanked all coaching and teaching staff for their efforts to launch the Distance Learning (eLearning) Program.

**PD DISTANCE  
LEARNING**

Instructional Coach Becky Colling presented an overview of the processes put in place to successfully launch the Distance Learning program as of Monday, April 13<sup>th</sup>. NSD’s teaching staff were provided:

- A Google Classroom and Shared drive to reference all information related to the District’s Distance Learning program
- 3 mandatory trainings to help clarify the District’s expectations
- Each week teachers will be providing:
  - 4 ELA and Math experiences per week (Mon – Thurs)
  - 3 Science experiments with integration to Social Studies
  - PE and art experiences
  - Optional: video lessons and hosting video meets
- Ongoing Instructional Coach support is available for:
  - Assistance with “How-to videos” on YouTube
  - Optional trainings on Wednesdays and Thursdays
  - 1:1 support

Board members praised NSD’s teaching staff for their commitment to help create this Distance Learning platform with a practical and balanced approach. Board members also requested that the District ensure this platform is flexible for families

Approved Resolution #19/20-26: Preschool Attendance due to emergency conditions for state subsidized preschool/school-age programs

M/S/C – (Walters/Rose)

Vote: 5-0

Roll call vote:

**RESOLUTION  
#19/20-26: PRE-K  
ATTENDANCE**

Rose - Aye  
Smith - Aye  
Walters - Aye  
Talley - Aye  
Solomon - Aye

**Student Support Services**

McKinney Vento Coordinator Gina Rodriguez and District Social Worker Jason Busack provided an overview of the McKinney Vento program. The presentation included current statistics, a reflection of NSD’s journey, organizational resources, and current needs/trends for NSD students. Some of the new resources provided in the 2019/20 year included:

**MCKINNEY VENTO UPDATE**

- Family Resource Centers at McGrath Newhall and Wiley Canyon Schools
- Thanksgiving meals for 45 District families
- Health fairs where free eye and dental services are provided (May’s health fair postponed to early August)
- Launch of an online care portal platform

Goals have been established for the 2020/21 year and beyond including:

- Establishing case management processes
- Establishing close monitoring of attendance processes
- Establishing Social Worker Intern Staffing
- Expanding social worker and counselor work
- Providing professional development
- Continuing communication

Board members expressed their appreciation to staff for the progress and connections made throughout the year. Board members also requested that the District make every effort to provide the necessary eLearning accommodations for families under the McKinney Vento program.

Approved and waived 3<sup>rd</sup> reading of BP and AR 5131.2: Bullying with recommended edits M/S/C – (Walters/Talley)

**BP / AR 5131.2: BULLYING**

Vote: 5-0  
Roll call vote:  
Talley - Aye  
Walters - Aye  
Rose - Aye  
Smith - Aye  
Solomon - Aye

**Human Resources**

Approved Resolution #19/20-25: Classified Layoffs M/S/C – (Rose/Smith)

**RESOLUTION #19/20-25: CLASSIFIED LAYOFFS**

Vote: 5-0  
Roll call vote:  
Rose – Aye  
Smith – Aye  
Walters – Aye  
Talley – Aye  
Solomon - Aye

Approved new classified job description and salary schedule – Community Outreach Office Support Staff (Bilingual)

**NEW CLASSIFIED JOB DESCRIPTION AND SALARY SCHEDULE**

McGrath Teachers Joseph Soqui and Samantha Wagner expressed their concerns over the negative affects the loss of staff will have on the teaching staff and the community of McGrath Elementary School

M/S/C – (Walters/Talley)

Vote: 3-2

Roll call vote:

Walters – Aye

Smith – Nay

Talley – Aye

Rose – Aye

Solomon – Nay

Approved Powerschool software license and agreement. The addition of this software will allow for the Business and Human Resources Departments to automate forms and eventually go paperless. The software will also provide the capability for compliant, electronic signatures.

**POWERSCHOOL SOFTWARE AND LICENSE AGREEMENT**

Board members requested the agreement include language specifying review of the vendor’s performance levels at least 60 days prior to renewal of the contract.

M/S/C – (Talley/Smith)

Vote: 5-0

Roll call vote:

Talley - Aye

Smith - Aye

Rose - Aye

Walters - Aye

Solomon – Aye

**Administrative Services**

Superintendent Pelzel shared an update of the efforts put forth to date to launch the Distance Learning program as of Monday, April 13<sup>th</sup>. Work includes:

**SCHOOL CLOSURE & COVID-19 UPDATE**

- Almost all District families have submitted the Distance Learning Parent Consent Forms; only need 429 families to complete;
- Only 19 families requested excluding their child(ren) from using device cameras
- Hotspots arrived on Monday afternoon. District goal is to distribute them to sites on Wednesday. There are more families in need than originally expected and the District may need to purchase additional hotspots. Families who initially requested a hotspot will have first priority;
- Sites continue to hand out computers to families;
- Sites are working to updated parent emails to improve district communication efforts;
- The launch of the Tech Support Center was successful. As of today, over 300 calls were fielded. District staff is assisting with checking voicemails throughout the day;
- Beginning Monday, April 20<sup>th</sup> the SCV Food Services Agency “School Day Café” will provide 3 meals a day to any child 18 years or younger; currently the Agency is serving about 1300 meals to NSD students;
- The Salvation Army is looking to partner with the District and provide 250 meals a day to families in need;

- The RISE daycare program was successfully launched at Newhall Elementary. The program currently serves 30 students from 6:30 A.M. to 6:30 P.M. with meals provided;
- Teachers are working through the process of completing Trimester 2 report cards to be released on Friday, April 24<sup>th</sup>;
- The District is expecting an executive order from Governor Newsom related to expectations for the 2020/2021 LCAP.

Board members suggested using outside news agencies like The Signal or KHTS to better promote the availability of free meals to any child under the age of 18. The District will promote via its social media pages.

Cabinet members commended I.T. Manager Ken McGaffee and the I.T. staff for a job well done with the launch of the Tech Support Center.

Approved Williams Quarterly Summary Report for 3<sup>rd</sup> quarter  
M/S/C – (Talley/Rose)

Vote: 5-0

Roll call vote:

Talley - Aye

Walters - Aye

Smith - Aye

Rose - Aye

Solomon – Aye

**WILLIAMS  
QUARTERLY  
SUMMARY REPORT**

**SECOND CLOSED SESSION**

The Board resumed Closed Session to complete previously stated Closed Session items.

**PUBLIC SESSION**

The Board returned to Public Session and the Board president announced that no action was taken in Closed Session.

**ADJOURNMENT**

**ADJOURNMENT**

Mrs. Solomon adjourned the meeting at 10:06 P.M.

**AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

Classified Employee Week Resolution  
Teacher Appreciation Week Resolution

The next Regular Meeting is scheduled for April 28, 2020 at 6:00 P. M. Closed Session will begin at 6:00 P.M. and Public Session will begin at 7:00 P.M. The meeting will be held at the Newhall School District Office, 25375 Orchard Village Road, Suite #200, Valencia, California.



Secretary to the Board



Clerk of the Board

NOTE: Individuals who require special accommodations (such as American sign language interpreter, accessible seating, documentation in accessible formats, etc.) should contact the District Office at (661) 291-4000 at least two business days prior to the meeting date.

Individuals who wish to inspect agenda materials that have been distributed to the Board less than 72 hours before a meeting can do so by contracting the Superintendent's Office at the Newhall School District Administrative Office located at 25375 Orchard Village Road, Suite 200, Valencia, California